

Pease Public Library Board of Trustees

Date: May 17, 2023, 4:45pm-

I. Call to Order

- a. Roll call-Ann, Doug, Charlene, Quentin, Becky, James, approval of agenda
- b. Accept the minutes from the April meeting. **YES...***Motion-Doug, 2nd-James, all in favor*
- c. Public Comment (as allowed by Chair)-None

II. Reports

- a. Financial-Doug
 - i. financials not here in time, Doug will ask for it to get here in time, if they can't Board will consider moving meetings to 4th Wednesday of the month
- b. Director's Report-Becky
 - i. Circulation Statistics- 4,941
 - ii. Personnel – New cataloger, Jessica Hardin, coming aboard May 22nd.
 - 1. Non-public- N/A
 - iii. Programming – NH Humanities moving forward, NH Audubon collab, *Resilient Raptors*, SRP in the works
 - iv. Maintenance – Phone system issue appears to be resolved, future investment needed, window washing, carpet cleaning

III. Action Items: those needing motions and vote

- a. **Will the library Trustees vote to accept donated funds in the amount of \$174? YES...***Motion-Doug, 2nd-Quentin, all in favor*
- b. **Will the library Trustees accept the quote from Signet Electronics Systems in the amount of \$6918? YES...***Motion-Doug, 2nd-Charlene, all in favor*
- c. **Will the Trustees accept the quote from Newfound Cleaning to do upstairs and downstairs carpet cleaning for the total of \$2235? YES...***Motion-James, 2nd-Charlene, all in favor*
- d. **Will the Trustees accept the quote from Canters Cleaning for window cleaning in the amount of \$1242? YES...***Motion-James, 2nd-Doug, all in favor*
- e. **Will the Trustees accept the quote from Newfound Cleaning for window cleaning in the amount of \$1635? NO...***Motion-James, 2nd-Doug, all in favor*

IV. New Business-N/A

V. Summary List of decisions made, directives and actions to be completed with deadlines-N/A

VI. Announcements-N/A

VII. Next Meeting Date: June 21, 2023 @4:00 pm.

VIII. Adjournment- 5:04pm *Motion-James, 2nd-Quentin, all in favor*