

Pease Public Library Board of Trustees

Date: April 19, 2023

I. Call to Order @ 4:02

- a. Roll call: Diane, Becky, Scott, Joyce, Ann, Charlene, Jim, Doug
- b. Will the Board vote to approve the March Minutes? **YES...Motion-Jim, 2nd-Joyce, all in favor**

II. Reports

- a. Financial (see statements, Doug)
 - i. More money than we expected. Projected a loss of \$3K, but we didn't lose that
 - ii. **810 Line Explanation/Discussion.** Not going through town anymore, so Trustees will pay the 810 line each year (set aside approximately \$8K). Currently a "Trustees" credit card that has Diane's name on it. Will have to change that (Action Below)
- b. Director's Report-
 - i. Circulation Statistics- 4,994
 - ii. Personnel – New cataloger coming aboard in May...Jessica Hardin
 - 1. Non-public- **YES, at end of meeting**
 - iii. Programming – NH Humanities moving forward, NH Audubon collab, *Resilient Raptors*, SRP in the works
 - iv. Maintenance – Phone system issue appears to be resolved, future investment needed
 - 1. Window cleaning & carpet cleaning-Newfound Cleaning LLC

III. Action Items: those needing motions and vote

- a. **Will the Library Trustees vote to accept donated funds in the amount of \$812? YES...Motion-Doug, 2nd-Jim**
- b. **Will the Library Trustees vote to expend funds not to exceed \$250 on a locking file cabinet to store their materials on site at the library? YES...Motion-Charlene, 2nd-Jim**
- c. **Will the Library Trustees vote to set monies aside for programming, program supplies, copier leasing, petty cash, and staff professional development to accommodate for the loss of the 810 line in the coming fiscal year? YES...Motion-Jim, Second-Ann**
- d. **Will the Trustees seek alternates to the board? Ann suggests Quentin Blaine, Amey Bailey due to their time in the past on the board YES...Motion-Doug, 2nd-Joyce**

IV. New Business-

- a. **Scott-**After a year, non-public minutes should be reviewed. Anything redacted? Unseal them and make them public?

V. Summary List of decisions made, directives and actions to be completed with deadlines

- VI. Next Meeting Date:** May 17, 2023 @ 4:00 pm
- VII. Adjournment @ 4:48...*Motion-Doug, 2nd-Joyce***