

Pease Public Library Board of Trustees

Date: March 19, 2025 4:00pm-

I. Call to Order @ 4:03

- a. Roll call...Becky, Joyce, Jim, Charlene, Amy, Scott, Abby
- b. Approval of agenda-**YES...Motion** –Jim, 2nd–Charlene, All in favor
- c. Approval of [minutes](#) from the March meeting-**YES...Motion** –Jim, 2nd–Abby, All in favor

II. Reports

- a. Financials-Jim, statements passed out
 - i. In good shape...in the positive \$3800, way up from last year
 - ii. Appears that the YYLA donation was double
 - iii. Will transfer \$10K to checking, from our CD
 - iv. Joyce-we need an invoice from PAREI for the work they did, she will ask Ashley
- b. [Director's Report](#)-
 - i. Circulation Statistics- 5347 total
 - ii. Programming – Spring Wreath Making, CYOA, Intro to iPads
 1. Scott going to start doing a storytime, and other department heads also
 2. PSU students reached out, offering to help with community marketing
 - iii. Maintenance – Lexmark Printer
 - iv. Personnel – Seasonal Circulation Assistant (Job Description [here](#)), YS Librarian starting May 12th
 1. Moses-2 weeks shadowing/training
 2. Help Kim with some children's programming
 3. Kim is acting as interim Assistant Director and would like to become permanent (May?), then will post for Kim's position

III. Action Items: those needing motions and vote

- a. **Will the Trustees vote to accept \$33 in donations?**
YES...Motion–Jim, 2nd–Amy, All in favor
- b. **Will the Trustees approve the job posting for a seasonal circulation assistant?** **YES...Motion** –Charlene, 2nd–Jim, All in favor

IV. New Business

- a. Joyce will act as Interim Chair until we officially elect in June
 - i. Scott feels we should amend our Bi-Laws so that we can have elections of new officers at the board meeting immediately following the Town Meeting. Makes for a more seamless transition
 - ii. Russell Street reconstruction-Scott hopes for summer 2025, but more likely to be summer 2026, with Highland Street project
- V. Summary List** of decisions made, directives and actions to be completed with deadlines
 - a. Joyce will reach out to Ashley from PAREI for an invoice
 - b. Becky will amend the Bi-Laws to change date of electing new officers
 - c. Becky is planning a memorial bird bath in memory of Sandy, public ceremony
- VI. Adjournment @ 4:33**

Next Meeting Date: May 21, 2025 @ 4:00 pm.

Notes recorded by: Charlene Whitman, *Secretary, PPL Board of Trustees*