

Pease Public Library

Board of Trustees

Date: January 20, 2022, 4:00pm- 5:35p,

Pease Public Library Board of Trustees

**Public Hearing:**

Bridget opened the public hearing at 3:45 relative to the acceptance of \$11800 in ARPA grant monies, \$200 from the NH Humanities, and \$2023 from the conscience can and donations.

Bridget motioned to accept all funds, seconded by Quentin and all in favor. No public attended.

**Trustee Meeting:**

**I. Call to Order**

- a. Roll call, introduction of guests, approval of agenda- Bridget called the meeting to order at 4:00. In attendance were Diane Lynch, Amey Bailey, Charlene Whitman, Bridget Powers and Doug Grant, alternate trustee. Quentin motioned to accept the minutes from the 12/16/21 meeting, seconded by Amey.
- b. Correspondence- n/a
- c. Public Comment (as allowed by Chair)- n/a

**II. Reports**

- a. Financial (see statements). Doug suggested considering riskier investments given the low interest rate on CDs currently.
- b. Director's Report-
  - i. Circulation Statistics- 4,155
  - ii. Personnel –Non-public session Bridget moved to enter a non-public session at 5:00 PM, seconded by Quentin and Doug, and all in favor by roll call vote. A motion to leave the non-public session was made by Quentin seconded by Charlene at 5:32pm and all in favor by roll call vote. A motion to seal the minutes was made by Quentin and seconded by Bridget and all in favor by roll call vote.
  - iii. Programming – Collaborative Zoom programming w/PHS has been going well. It was requested that we consider postponing in-person youth programs due to the Pandemic and low attendance. The trustees agreed to defer to Diane's judgment regarding a break in story time programming. Nicole is still doing the Take and Make activities.
  - iv. Maintenance – Fire/Sprinkler system dry head replacement project *rescheduled again due to weather*, Elevator inspection due in Feb.

- v. There was some discussion about the weekly “fogging,” which was favored by the staff. The trustees thought it wise to revisit the need for this as appropriate.

III. **Action Items:** those needing motions and vote

- a. **Will the Trustees accept the \$\$11800 in ARPA grant monies?** See notes from the public hearing above.
- b. **Will the Trustees accept the \$200 from NH Humanities and the \$2,023 in conscience can and donations?** See notes from the public hearing above.
- c. **Will the Trustees vote to adopt a temporary mask mandate at the library, to be revisited at each monthly meeting until reversed? YES:** the majority of the staff are in favor of a temporary mask mandate with exception because of the difficulty with enforcement. Bridget motioned to adopt a temporary mask mandate, seconded by Amey on the condition of regular review, with all in favor.
- d. **Will the Trustees allow a temporary suspension of in-person youth programming to be revisited at each monthly meeting until resumed? YES:** The trustees agree to defer to the director’s discretion to temporarily suspend programming.
- e. **Will the Trustees vote to allow the renewal of resident and non-resident library cards over the phone? YES:** Quentin motions to allow renewal over the phone, seconded by Charlene and all in favor.
- f. **Will the Trustee vote to adopt the revised Request for Reconsideration policy as presented? YES:** With revisions discussed, the trustees agreed to update the Request of Review and Reconsideration Form.
- g. **Will the Trustees vote to accept the technology lending policies as presented?** YES: Hot Spots and Chromebooks will be ready for lending shortly. Allison has formulated a technology lending policy for the trustee’s review. On the condition of removal of “defamatory or obscene,” Doug motioned to adopt the policy, seconded by Charlene and all in favor.

IV. **Old or unfinished business**

V. **New Business- n/a**

VI. **Summary List** of decisions made, directives and actions to be completed with deadlines

VII. **Announcements- n/a**

VIII. **Next Meeting Date:** Feb 17, 2022 @4:00 pm

IX. **Adjournment** the meeting was adjourned at 5:35pm.