

Pease Public Library Board of Trustees

Date: December 18, 2024 4:00pm

- I. **Call to Order @ 4:01-** Motion-*James*, 2nd-*Joyce*, All in favor
 - a. Roll call...Becky, Jim, Joyce, Ann, Charlene, Abby
 - b. Accept the minutes from the November meeting...Motion-*Joyce*, 2nd-*Charlene*, All in favor
 - c. Public Comment...None
- II. **Reports**
 - a. Financial (James/see statements), still a healthy budget, new laptop for Treasurer :-)
 - i. Motion to accept Financial Report...Motion-*Joyce*, 2nd-*Charlene*, All in favor
 - b. Director's Report- Becky
 - i. Circulation Statistics- 4308 total
 - ii. Programming – Life-Sized Trouble, Tech Workshops
 - iii. Maintenance –
 1. Fireplace not turning on, master switch works, wall switch doesn't...will get that fixed
 2. New color printer...old one broke due to wrong toner. Cheaper to end lease early and get a new lease, than to fix it
 - iv. Personnel – Continuing to receive applications for Youth Services Librarian
- III. **Action Items:** those needing motions and vote
 - a. **Will the Trustees vote to accept \$100 in donations? YES...**Motion-*Joyce*, 2nd-*James*, All in favor
 - b. **Will the Trustees approve funding of 6 hotspots from Mobile Beacon for \$654? YES...**Motion-*James*, 2nd-*Charlene*, All in favor
- IV. **New Business-**
 - a. Town IT RFP (Request For Proposal)...see more info in Director's Report
 - b. Update on the Solar Panels
 - i. Joyce met with Sandra Jones-read it at 6400KW one day, 6401KW next, so 1 panel is still functioning. Expect a 6-8KW increase w/sun. Mauchly Electric will come do an evaluation and they'll give a report at/for our January meeting

- V. Summary List** of decisions made, directives and actions to be completed with deadlines
- a. James will bring new budget over to accountant
 - b. Becky will send Jim the amount paying for color printer lease
 - c. Becky will ask Scott what would the library's share be on the new budget for the new IT?
- VI. Next Meeting Date:** January 15, 2025 @ 4:00 pm.
- VII. Adjournment @ 4:29**