

Pease Public Library Board of Trustees

Date: **DECEMBER 15, 2022, 4:00pm-**

1. Call to Order

- a. Roll call, introduction of guests, approval of **agenda-Motion-Ann, 2nd-Quentin, All in favor. Present:** Ann, Quentin, Doug, Diane, Charlene, Amey, Scott Weden, Town Manager; Anne Abear, Town Finance Director/Human Resources Manager, Allison; Asst. Director PPL
- b. Correspondence-
- c. Public Comment (as allowed by Chair)-Anne Abear
 1. re: 810 account originally designed so the town could pay bills timely and not miss programming. Revenue would go back to the town to offset that line. Now, with a library credit card, no need for that additional amount in the budget. Scott-it's \$8000 that needs to be raised by taxpayers. Use the credit card instead and use money that comes in from programming. Town would pay the credit card with money from programming and out of other line items in the budget.
 11. Diane: things that I'd normally put in the 810 line, instead of putting them through the town, I put them through the Trustees first? Yes
 111. Anne-Will "zero" out the 810 line, but leave a little in case, see how this goes for a year. Anything left will go to the town. Encumbrances would stay with the library. Encourage us to use the encumbrance system this year.
 - 1v. Scott-I've been in to watch the library functions, daily routines, met with staff, and understand the daily operations so if anyone asks me any questions I have an idea what's going on. I believe all departments are equal. Developed Strategic Priorities. After town meeting will have a Leadership Summit to look at these Strategic Priorities. Scott is very impressed with the workings of the library.
 - v. Diane-our Non-Public Session re: "accommodations," through NH Municipal Association that Diane has already spoken to Scott & Anne about

II. Reports

- a. Financial (see statements)-Quentin
- b. Director's Report (see Report)-Diane
 1. Circulation Statistics- 4,119
 11. Personnel -
 1. Non-public-yes Motion-Ann, 2nd-Quentin, All in favor@ 4:52, until
 111. Programming -
 1. Adult Fall programming is set through October 2023
 - iv. Maintenance - collection maintenance, meeting rooms

III. Action Items: those needing motions and vote

- a. **Will the library Trustees vote to accept donated funds in the amount of \$14? YES...**Motion-Ann, 2nd-Quentin, All in favor
- b. **Will the Trustees vote to accept grant funds from NH Humanities in the amount of \$300 YES...**Motion-Quentin, 2nd- Amey, All in favor
- c. **Will the Trustees accept the Plymouth Annual Report Narrative as presented? YES...**Motion-Quentin, 2nd-Ann, All in favor

IV. New Business-

V. Summary List of decisions made, directives and actions to be completed with deadlines

VI. Announcements-

VII. Next Meeting Date: Jan. 19, 2023 @4:00 pm

VIII. Adjournment @ 5:49