

Pease Public Library Board of Trustees

Date: November 20, 2024

I. Call to Order @4:02

a. Roll call: Joyce, Becky, Ann, Charlene, Abby, James, Public-Maggie Mumford, Energy Commission

b. Approval of agenda:

YES...Motion-James, 2nd-Joyce, All in favor

c. Accept the minutes from the October meeting: **YES...Motion-Charlene, 2nd-Joyce, All in favor**

d. Public Comment (as allowed by Chair)

i. Maggie Mumford from the Energy Commission

1. Our solar array (about 13 years old) not working too well, since 2018, nothing in the budget to repair
2. Would we like to get it fixed and operational by PAREI? Maggie would help with setting up/supporting as a volunteer
3. Currently, only 2 (ish) panels are reporting out. Supposed to be 3.4KW, and on a bright sunny day, nothing was reporting back
4. Steps- a) Have Larry Mauchly come look at it (\$250-\$500 per Sandra Jones), b) Have they been/do they need to be cleaned? James says even if they're dirty, they should have "low" output, not "no" output
5. Where would this money come from? Becky-If it's not a lot, town would cover, if a lot, Trustees would need to kick in some
6. Bill Bolton-Selectboard rep on Energy Commission, Maggie could check with him for financial help
7. Most common thing to fail is inverters (\$7-10K/inverter, probably there are 2 of them)...usually 7 years out, but could be something less expensive, like connectors
8. Energy Commission should be able to figure out finances
9. James-We (Trustees) should fund the assessment, then reach out to the town to fund any repairs
10. Joyce will be the contact person between Maggie and Trustees

II. Reports

- a. Financial-James (see statements)
 - i. Everything looks good, no big expenses
 - ii. James signs checks...should I ask when I question a check?
One for Chase St Market...Becky-for newspapers
 - iii. Ann-should the Trustees buy a laptop dedicated to Treasurer matters. Have the programs and the information. If Treasurer changes, just pass computer on
- b. Director's Report-Becky (see Report)
 - i. Circulation Statistics- 4913 total
 - ii. Programming – Technology Workshops
 - iii. Maintenance – Downstairs bathrooms-Clog was \$700 to repair
 - 1. Jesse getting quotes on gutters to put before the town
 - iv. Other - Do the Trustees want to be included on the RFP with the town for town wide IT services, to ensure Patron Privacy is respected by the company. Does “Computer Steve” have any interest in applying? Would like to stick with him...would like to speak to Scott @ next meeting
 - v. Personnel – Non-public session entered at 4:50

III. Action Items: those needing motions and vote

- a. **Will the Trustees vote to accept \$122.00 in donations?**
YES...Motion-Joyce, 2nd-Charlene, All in favor
- b. **Will the Trustees approve the updated Behavior Policy?**
YES...Motion-James, 2nd-Joyce, All in favor
- c. **Will the Trustees adopt Becky's Revised Supervised Visitation Policy?** YES...Motion-James, 2nd-Joyce, All in favor
- d. **Will the Trustees accept the narrative for the Town Report?**
YES...Motion-James, 2nd-Joyce, All in favor
- e. **Will the Trustees vote to approve the new fee schedule put forth by Cyndi Dussault's office, that our monthly bill will go up \$10/month to \$170?** YES...Motion-Joyce, 2nd-James, All in favor
- f. **Will the Trustees fund an assessment of the solar panels, at a maximum of \$750?** YES...Motion-James, 2nd-Joyce, All in favor
- g. **Will the Trustees vote to shop prices for a laptop for Treasurer's use?** YES...Motion-James , 2nd-Joyce, All in favor

IV. Summary List of decisions made, directives and actions to be completed with deadlines

- a. Joyce will be in contact w/Maggie and Energy Commission
 - b. Becky will speak to Steve regarding pricing of a new laptop and submitting an RFP
 - c. Ann will ask Scott to come to the next meeting to discuss the new IT Company RFP
- V. Next Meeting Date:** December 18, 2024 @ 4:00 pm.
- VI. Adjournment @4:59-YES...Motion-*James, 2nd-Joyce, All in favor***