

Pease Public Library Board of Trustees

Date: November 17, 2022, 4:00pm-

I. Call to Order

- a. Roll call, introduction of guests, approval of agenda- Scott Weden, New Town Manager, Amey, Doug, Ann, Quentin, Diane, Charlene
- b. Correspondence-None
- c. Public Comment (as allowed by Chair)-Scott introduced himself and voiced wanting to understand and work with the different town departments
 - i. Wants to create a storyline about how the budget got to where it's at so there are no surprises when budget goes to BOS, advocate for Diane & her budget
 - ii. Has spent a couple days in the library to see its inner workings and is impressed with the amount of people using the library and how the staff works
 - iii. Open lines of communication is goal, stronger relationship

II. Reports

- a. Financial (see statements)-Quentin
- b. Director's Report-Diane
 - i. Circulation Statistics- 4,125
 - ii. Personnel –
 1. Non-public, NA
 2. New Town Manager, Scott Weden, has allowed us to use Town's Human Resources Department (haven't been able to access it in the past)
 3. Programming –
 4. Adult Fall programming is set through February 2023, seeking grant funding for programming through 2023
 - iii. Maintenance –
 1. Providing information about electrical costs to the Energy Commission for potential collaborative savings projects...this would give them (town) control over all our electrical accounts
 2. Town wants all our electrical data in one place, but they have copies of monthly billing statements.
 3. Doug suggests if we do this, we need a signed side agreement with the town that they won't change anything with our electrical account. Amey & Ann say we shouldn't give up responsibilities of our electric account, but we could provide them with any of the information they need

III. Action Items: those needing motions and vote

- a. **Will the library Trustees vote to accept donated funds in the amount of \$62?**
YES...Motion-Quentin, 2nd-Ann, All in favor

- b. **Will the Trustees vote to accept grant funds from NH Humanities in the amount of \$300 and grant funds from Play-Based Learning Materials in the amount of \$150? YES...**Motion-Quentin, Second-Ann, All in favor
- c. **Will the Trustees vote to approve the updated Behavior Policy as was amended today? YES...**Motion-Charlene, Second-Doug, All in favor
- d. **Will the Trustees vote to approve the updated DVD cleaning policy as was amended today? YES...**Motion-Charlene, Second-Ann, All in favor
- e. **Will the Trustees support an update to our Dewey Classification system in our religion section using a structured subject headings framework such as the one presented? YES...**Motion-Ann, Second-Charlene, All in favor
- f. **Will the Trustees release responsibility of the electrical decisions for the library in order to aid in data gathering for the energy commission? NO...**
Motion-Ann, 2nd-Quentin, All in favor

IV. New Business-N/A

V. Accept October Minutes...Motion-Ann, 2nd-Quentin, All in favor

VI. Summary List of decisions made, directives and actions to be completed with deadlines

VII. Announcements-N/A

VIII. Next Meeting Date: Dec. 15, 2022 @4:00 pm

IX. Adjournment @ 5:24