

Pease Public Library Board of Trustees

Date: October 20, 2022, 4:00pm-

I. Call to Order 4:05

- a. Roll call, Diane, Ann, Amey, Charlene, Quentin
- b. Accept Sept Minutes...Motion-Quentin, 2nd-Charlene, All in favor

II. Reports

- a. Financial-Quentin (see statements)
 - i. Diane FYI, that 810 line will go way up when the librarians go to the conference (\$2Kish), which Trustees approved last month, and encourage
- b. Director's Report-Diane (see Report)
 - i. **Circulation Statistics**-Diane looked at computer use with Mark Halloran & Mike Currier and how they keep track. Why did it go down? Stats now more accurate, as they've changed how they keep track. Each person is a different user, as opposed to half hour blocks being counted even if it's the same person
 - ii. **Programming** (see report) – Children's Bat Program sponsored by YLLA on Nov 4 @ 3:30pm
 - 1. Adult Fall programming is set through December, now booking into 2023
 - iii. **Maintenance** –
 - 1. Roof tape project completed
 - 2. Parking Lot partially completed (will finish in spring)

III. Action Items: those needing motions and vote

- a. **Will the library Trustees vote to accept donated funds in the amount of \$1324? YES...**Motion-Ann, 2nd-Charlene, All in favor
- b. **Will the Trustees allow a 2pm closure on Wednesday, Nov 23rd (day before Thanksgiving)? YES...**Motion-Charlene, 2nd-Quentin, All in favor

IV. Summary List of decisions made, directives and actions to be completed with deadlines

- a. Let's go through the 2 more policies for next meeting...DVD Cleaning Policy and Behavior Policies

V. Next Meeting Date: Nov 17, 2022 @4:00 pm

VI. Adjournment @ 4:43 Motion-Quentin, Second-Charlene, All in favor