

Pease Public Library
Board of Trustees

Date: October 21, 2021, 4:00pm-

I. **Call to Order**

- a. Roll call, introduction of guests, approval of agenda- the meeting was called to order at 4:00p.m. In attendance were Quentin Blaine, Winnie Hohlt, Amey Bailey, Bridget Powers, and Diane Lynch.
- b. Correspondence- Diane shared her thank you to the YLLA and subsequent note from Alma Grand.
- c. Public Comment (as allowed by Chair)
- d. Quentin made a motion to accept the September 16 meeting minutes, seconded by Winnie and all in favor.

II. **Reports**

- a. Financial (see statements). Quentin asked about the increasing office expenses line which was explained by Diane as including PPE which was formerly provided by the state, as well as increasing costs overall.
- b. Director's Report-
 - i. Circulation Statistics-
 - ii. Personnel –Non-public session
 - iii. Programming – Jazz & The Civil Rights Movement, NH Humanities Book Discussions, NH Humanities programs, MANY Children's and teen programs
 - iv. Maintenance –

III. **Action Items:** those needing motions and vote

- a. **Will the Trustees accept the \$87 in donations?** Motion to accept by Quentin, Seconded by Amey and all in favor.
- b. **Will the Trustees approve the amended proposed department budget for FY 22-23?** Motion to approve the amended budget by Quentin, seconded by Winnie and all in favor.
- c. **Will the Trustees allow the expenditure of \$11,800 for a BookEye 5 v3 Pro Scanner to be reimbursed by ARPA funds if we are awarded this grant?** Diane reported that she's been notified that the grant made it through the first round of approval and PPL will be notified Dec. 1, 2021 if we will be awarded the grant. Motion to expend the funds to be reimbursed by Quentin, seconded by Amey and all in favor.
- d. **Will the Trustees vote to allow co-sponsorship and co-advertisement of Plymouth Historical Society Programming of NH Humanities-to-Go programs in**

2022? Each entity will apply for three programs then share audiences and resources for promotion of these virtual programs. Motion to support by Bridget, seconded by Amey and all in favor.

- e. **Will the Trustees vote to close at 5pm on November 24, 2021?** All in favor to close at 4:30 in order to be consistent with Town Hall.

IV. **Old or unfinished business**

V. **New Business-** currently trying to fill open circulation position

VI. **Summary List** of decisions made, directives and actions to be completed with deadlines

VII. **Announcements-**

VIII. **Next Meeting Date:** Nov. 18, 2021 @3:45 pm for public hearing to accept the SHARP Grant funds, followed by a regular meeting at 4 pm.

IX. **Adjournment** the meeting was adjourned at 4:47 pm as motioned by Bridget seconded by Amey and all in favor.