**Pease Public Library Board of Trustees**

Date: October 15, 2025 4:00pm-

1. **Call to Order**
   1. Roll call, approval of agenda
   2. Accept the minutes from the September meeting.
   3. Public Comment (as allowed by Chair)
2. **Reports**
   1. Financial (see statements).
   2. Director’s Report-
      1. Circulation Statistics- 4829 total
      2. Programming – Fall programming
      3. Maintenance – Parking Lot Lights
      4. Personnel –
3. **Action Items**: those needing motions and vote
   1. **Will the Trustees vote to accept $141.00 in donations?** YES/NO
   2. **Will the Trustees approve adding Charlene Whitman as a second name on the Trustees bank account?** YES/NO
   3. **Will the Trustees approve closing on Friday, November 14th for staff professional development?** YES/NO
   4. **Will the Trustees approve the early closure on Wednesday, November 26th at 4PM for the Thanksgiving holiday?** YES/NO
   5. **Will the Trustees approve the early closure on Wednesday, December 24th at 2PM for the Christmas holiday?** YES/NO
   6. **Will the Trustees approve the early closure on Wednesday, December 31st at 5PM for New Years?** YES/NO
   7. **Will the Trustees approve the new Social Media policy?** YES/NO
   8. **Will the Trustees approve the new Programming Policy?** YES/NO
   9. **Will the Trustees approve the Policy Review Schedule?** YES/NO
4. **New Business-**
5. **Summary List** of decisions made, directives and actions to be completed with deadlines
6. **Announcements-**
7. **Next Meeting Date:** November 19, 2025 @ 4:00 pm.
8. **Adjournment**