

Pease Public Library Board of Trustees

Date: November 19, 2025 4:00pm

I. Call to Order @ 4:00

- a. Roll call- Becky, Amy, Joyce, Abby, Scott, Charlene
- b. Accept the [minutes](#) from the October meeting-YES...Motion–Joyce, 2nd–Charlene, All in favor
- c. Public Comment-N/A

II. Reports

- a. Financial (see statements handed out)
- b. [Director's Report](#)-Becky
 - i. Circulation Statistics- 4982 total
 - ii. Programming – Winter crafts
 - iii. Maintenance – Parking Lot Plowing
 - iv. Personnel – N/A

III. Action Items: those needing motions and vote

- a. **Will the Trustees approve the amendments to the [Inter-library Loan policy](#)?** YES...Motion–Joyce, 2nd–Amy, All in favor
- b. **Will the Trustees approve the amendments to the [Meeting Room Policy](#)?** YES...Motion–Charlene, 2nd–Joyce, All in favor
- c. **Will the Trustees approve spending \$1870.00 to Wright Landscaping for plowing this winter season?** YES...Motion–Joyce, 2nd–Amy, All in favor

IV. New Business

- a. **PAREI Update**-Joyce met with Sandra (copy of email provided)
 - i. If we're a non-profit, which Scott thinks we are, there is a grant we could apply for with HCS Foundation. They could potentially fund up to 75% of the project (to get new equipment and wiring, but keep existing racking & conduit run)
 - ii. Sandra would work on an estimate for cost and apply for the grant
 - iii. Can ask MVSB to fund remainder, since we're in town

V. Summary List of decisions made, directives and actions to be completed with deadlines

- a. Joyce will follow up with Sandra to go ahead and work on the grant application to see if HCS will fund 75% of the project

VI. Next Meeting Date: December 17, 2025 @ 4:00 pm.

VII. Adjournment @ 4:37