

Pease Public Library Trustees' Meeting, Director's Report for January 2019

Date of next Meeting: Mar 21, 2019 Time of Meeting: 4:00 PM

*Gifts and donations* to the library: \$8.55 Conscience Jar

*Circulation:* Print circulation was 4,680, ILLs were 232, NHDB was up again with 552 circulations. Overall circulation was 5,426. The library was closed New Year's Day and closed on MLK Day.

Other statistics: Wi-Fi usage showed 715 sessions this month. Computer stations were used 1,547 times. Foot traffic totaled 5,822.

*Personnel Issues:* Jane Kelso has been hired to act as substitute for Kim Inman while she is out on maternity leave. Annual reviews were conducted for Rebecca White and Sandy Kydd.

*Program Information:* In adult programming, we had Suzan Gannet's Artist Reception with 45 attendees and *Cruising NH History* w/ Michael Bruno with 14 attendees. See children's report of Children's Statistics.

*Maintenance Issues;* HVAC call for repair (again). Our alarm box monitoring service has been switched over to Advanced Lock and Alarm.

*Budget Issues:* The Public Hearing for the budget at Town Hall went smoothly for us.

*Other Issues:* The Book Sale Room is in the process of getting an overhaul. One of our work-study students has taken a role in this.

Respectfully Submitted,

Diane Lynch, Director