

Pease Public Library Trustee Minutes of Meeting, February 21, 2019 [DRAFT]

3:00 pm YLLA Room of Pease Public Library

Public Hearing to accept unanticipated funds in the amount of \$5,000. No members of the public attended this open hearing.

4:00 pm Pease Public Library Board of Trustees Meeting

Winnie Hohlt called the meeting to order at 4:10pm. Present: Winnie Hohlt, Amey Bailey, Quentin Blaine, Bridget Powers and Diane Lynch.

1. The minutes of the meeting from Dec 20, 2018 were approved as distributed (Quentin Blaine moved, Amey Bailey seconded) All in favor.
2. Correspondence: Diane received a request from Dr. A. Kutty requesting sponsorship of his program. Diane replied outlining services offered by the library, however the library cannot sponsor the program. The Trustees agreed that the library would welcome the presentation but that the group would be responsible for promotion, etc. as other groups who use the facility are.
3. Financial: Quentin reported paying two invoices (one for new AV system) which put the budget in the red. The AV system was an unexpected expense. Still, he feels we are in good shape overall.
4. Director's report: (see additional reports for detail) A substitute has been found for Kim Inman. Jane Kelso has started. AV system is in and great, exactly what they promised. HVAC system is still an issue. Staff is considering ways to boost circulation, including changing the physical arrangement of the library. Diane reviewed upcoming programming. NHLTA conference will be Wed, May 29<sup>th</sup>.

Diane made a request to the Trustees to purchase the *Public Library Core Collection Nonfiction 2019* which will be published in March for \$420. The Trustees support this request.

Diane reviewed Tanya's summer reading proposal which includes requesting some support from the YLLA as well as the Trustees. The Trustees support the summer reading programming as proposed.

Diane reviewed specific plans for re-organizing the library. New books would move to the front of the library, biographies would get thoroughly weeded and re-classified. Allison will catalog and add a large recent donation of DVDs. Mary Durgin granted permission to integrate the Durgin Collection into the regular collection. Finally, adult graphic novels will be relocated, with the overall goal of increasing circulation and interaction between staff and patrons. The staff collaborated on this plan and are excited to execute it.

5:00 pm Per RSA 91-A:3,11(C) Quentin Blaine made a motion to enter closed session, seconded by Bridget Powers. All in favor.

5:38 pm Quentin Blaine moved, Winnie Hohlt seconded, with all in favor to resume public meeting. The Trustees made decisions regarding applications for public use of meeting rooms.

Winnie Hohlt adjourned the meeting at 5:40 pm. Next meeting March 21, 2019, 4:00 pm.

Respectfully submitted,

Bridget Powers